

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.edcwcorg
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Adirondack Technical Solutions

2. Vendor Name: CMI Communications

Type of Procurement: Technology - Consulting/Development or Sup  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2013

End Date:  
 Amount: \$15,500  
 Amount Expended for Fiscal Year: \$15,448.63  
 Fair market value: \$15,500

Explain why the fair market value is less than the amount:

Type of Procurement: Other Professional Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:

End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$7,014.5  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5457 State Route 40  
 Address Line2:  
 City: ARGYLE  
 State: NY  
 Postal Code: 12809  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: IT Service

Address Line1: 400 Mile Crossing Blvd  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14624  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Audio/Visual services for various EDC events

Procurement Transactions Listing:

3. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$23,146  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 677 Broadway  
 Address Line2: Suite 1101  
 City: ALBANY  
 State: NY  
 Postal Code: 12207  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Legal Services

4. Vendor Name: Keena

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2012  
 End Date:  
 Amount: \$6,000  
 Amount Expended for Fiscal Year: \$5,860.46  
 Fair market value: \$6,000  
 Explain why the fair market value is less than the amount:

Address Line1: 2 Progress Boulevard  
 Address Line2:  
 City: QUEENSBURY  
 State: NY  
 Postal Code: 12804  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Payroll Services PEO

Procurement Transactions Listing:

5. Vendor Name: Marvin and Company PC

6. Vendor Name: Pepe Productions

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 10/20/2015  
 End Date: 10/20/2018  
 Amount: \$6,000  
 Amount Expended for Fiscal Year: \$6,102  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 111 Everts Avenue  
 Address Line2:  
 City: QUEENSBURY  
 State: NY  
 Postal Code: 12804  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Audit and tax services

Type of Procurement: Other Professional Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$5,714  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: P O box 185  
 Address Line2:  
 City: GLENS FALLS  
 State: NY  
 Postal Code: 12801  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Video/Photography services for various events, marketing and PR materials

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Procurement Transactions Listing:

Additional Comments: