

Procurement Report for Economic Development Corporation - Warren County

Fiscal Year Ending: 12/31/2018

Run Date: 03/27/2019
Status: UNSUBMITTED
Certified Date : N/A

Procurement Information:

Question	Response	URL (if Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.edemco.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in the solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-1(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-1(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-1(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.	Vendor Name	Adirondack Technical Solutions	Address Line1	5457 State Route 40
	Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ARGYLE
	Award Date	1/1/2013	State	NY
	End Date		Postal Code	12809
	Fair Market Value	\$13,475.00	Plus 4	
	Amount	\$13,475.00	Provincial/Region	
	Amount Expended For	\$13,475.00	Country	United States
	Fiscal Year		Procurement Description	IT Service
	Explain why the Fair Market Value is Less than the Amount			

2.	Vendor Name	Atlas Integrated LLC	Address Line1	1860 Blake Street, Suite B101
	Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	DENVER
	Award Date	10/5/2018	State	CO
	End Date		Postal Code	80202
	Fair Market Value	\$15,000.00	Plus 4	
	Amount	\$15,000.00	Provincial/Region	
	Amount Expended For	\$5,000.00	Country	United States
	Fiscal Year		Procurement Description	Updates of current website
	Explain why the Fair Market Value is Less than the Amount			

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3.	Vendor Name	Craigthon Manning Engineering, LLP	Address Line1	2 Winners Circle
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	11/20/2017	State	NY
	End Date		Postal Code	12205
	Fair Market Value	\$110,000.00	Plus 4	
	Amount	\$110,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$106,272.50	Country	United States
	Explain why the Fair Market Value is Less than the Amount:		Procurement Description	Traffic Study for Route 9 Corridor

4.	Vendor Name	Keena	Address Line1	2 Progress Boulevard
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	QUEENSBURY
	Award Date	1/1/2012	State	NY
	End Date		Postal Code	12804
	Fair Market Value	\$5,550.00	Plus 4	
	Amount	\$5,550.00	Province/Region	
	Amount Expended For Fiscal Year	\$5,550.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount:		Procurement Description	Payroll Services PEO

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5.	Vendor Name	Marvin and Company PC	Address Line1	111 Everts Avenue
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	QUEENSBURY
	Award Date	10/20/2015	State	NY
	End Date	10/20/2018	Postal Code	12804
	Fair Market Value		Plus 4	
	Amount	\$7,075.00	Province/Region	
	Amount Expended For Fiscal Year	\$7,075.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit and tax services

6.	Vendor Name	Miles Ahead Communications	Address Line1	11 Wellington Drive
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
	Award Date		State	NY
	End Date		Postal Code	12866
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$10,705.50	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	PR/Marketing Services

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7.	Vendor Name	Whitman Ostman & Hanna LLP	Address Line1	One Commerce Plaza
	Type of Procurement	Legal Services	Address Line2	
	Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
	Award Date		State	NY
	End Date		Postal Code	12280
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$9,528,00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal services for personnel issue

Additional Comments

